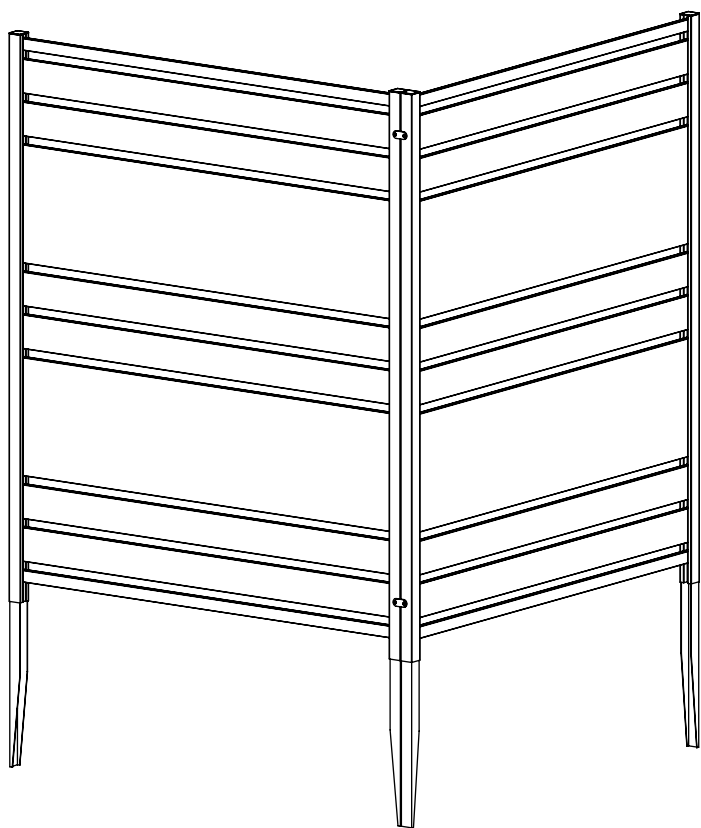




HIDE IT WITH STYLE



# Vienna WoodTek Vinyl Privacy Screen Kit

40"W X 48"H

**90 min**  
Approximate assembly  
time for 2 panels



**Scan the QR code**  
for an assembly video



## ASSEMBLY INSTRUCTIONS

EC18017 (CEDAR COLOR)

EC18018 (CHARCOAL COLOR)

[www.encloscreens.com](http://www.encloscreens.com)

VER. 060122

## GENERAL INFORMATION



### IMPORTANT

- + Check the inside of the larger pieces in your box for other materials packed inside.
- + When assembling components, place on a non-abrasive surface (i.e. shipping box) to avoid scratching.
- + We recommend an area approximately 5'x 8' for unobstructed assembling.
- + You should not need to use excessive force when assembling components.

## MISSING OR DAMAGED PARTS?

### VISIT OUR WEBSITE FIRST, SO WE CAN HELP YOU RIGHT AWAY!

Although great care has been taken to ensure proper packaging and handling of this product, occasionally problems occur. If you discover any missing, damaged, or defective parts, please visit our website to order replacement parts. If you experience any further trouble with your product, please contact our customer service department.

 [parts.nychbrands.com](http://parts.nychbrands.com)

 [support@encloscreens.com](mailto:support@encloscreens.com)

 **704-892-5222 / 877-234-6196**

*Customer service agents are available to take calls weekdays from 9am-5pm EST. If you call outside of business hours, please leave a voicemail.*

To help you quickly and accurately, please have reference item number **EC18017 (CEDAR COLOR)** and **EC18018 (CHARCOAL COLOR)** and the specific part name which can be found on the next page. It is helpful if you can provide the batch lot which is a stamped number on the end of the box.

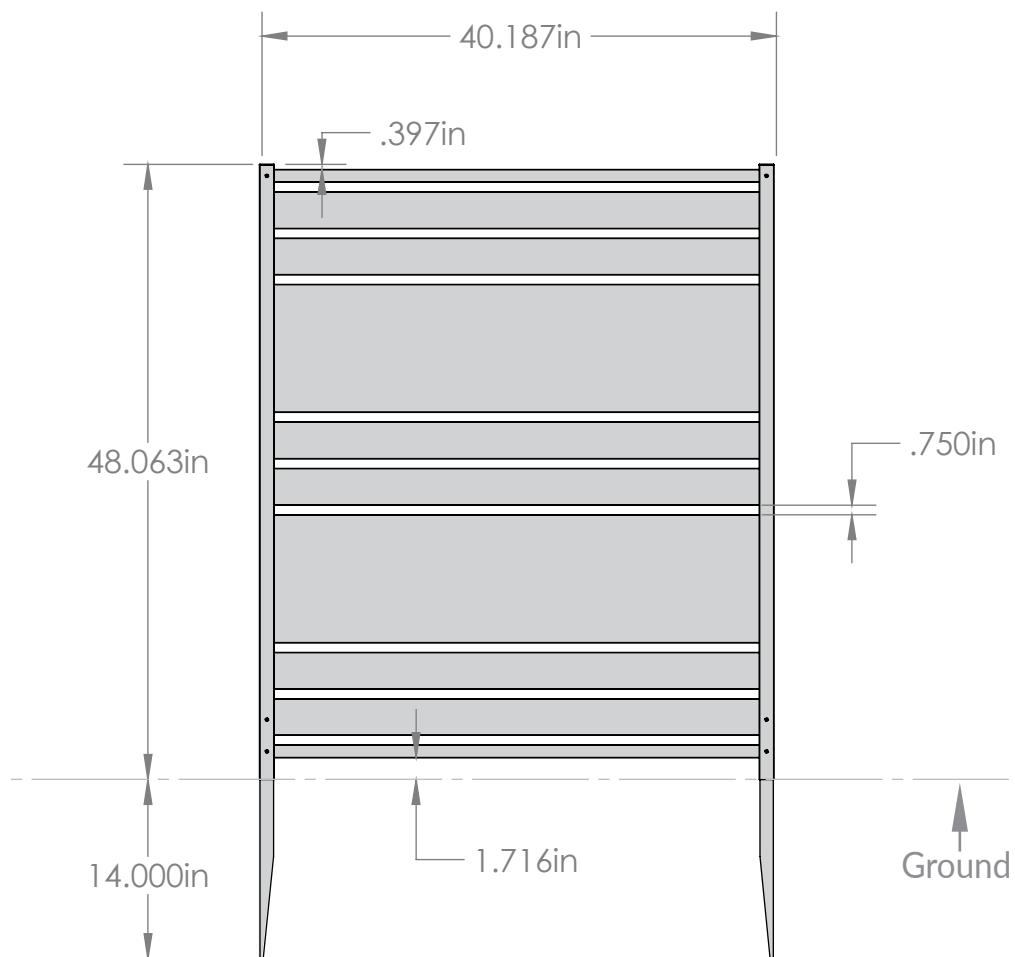
## NEED ASSEMBLY HELP?

If you are having problems with the assembly or installation of this product, we are happy to assist you with the process, **so please give us a call at 704-892-5222 / 877-234-6196.**

## NEED TO RETURN?

If for some reason you need to return this product, please allow us to help resolve your issues first. If you still decide to return the product, **you will need to initiate the return from the company you originally purchased from.**

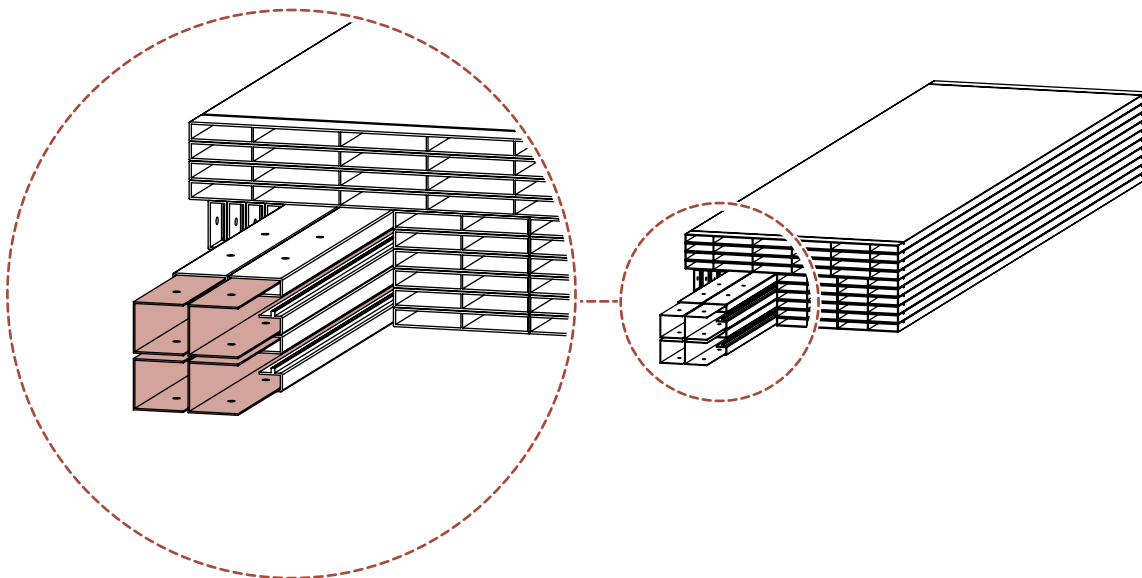
## Detailed Product Dimensions & Specifications



## STEP 1: INSPECT PARTS

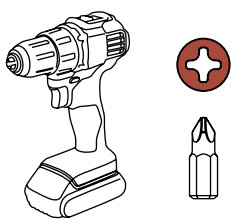
### STEP 1.1

► Check the inside of the larger pieces in your box for other materials packed inside.

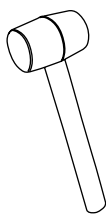


► Tools required for a smoother installation experience.

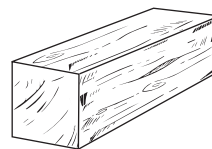
\* - May be needed depending on soil condition



► Drill with Philips bit

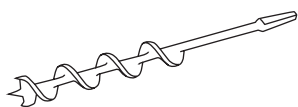


► Mallet\*



► Small Wood Block\*

#### OPTIONAL

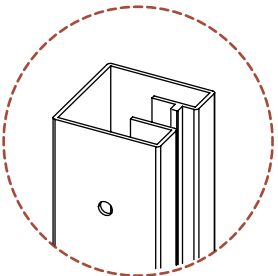
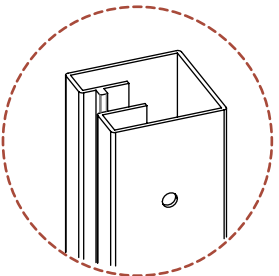





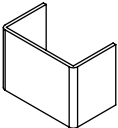
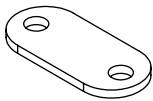
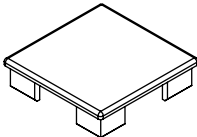
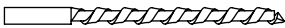


► 1 1/2" Tulip Auger\*



► Level

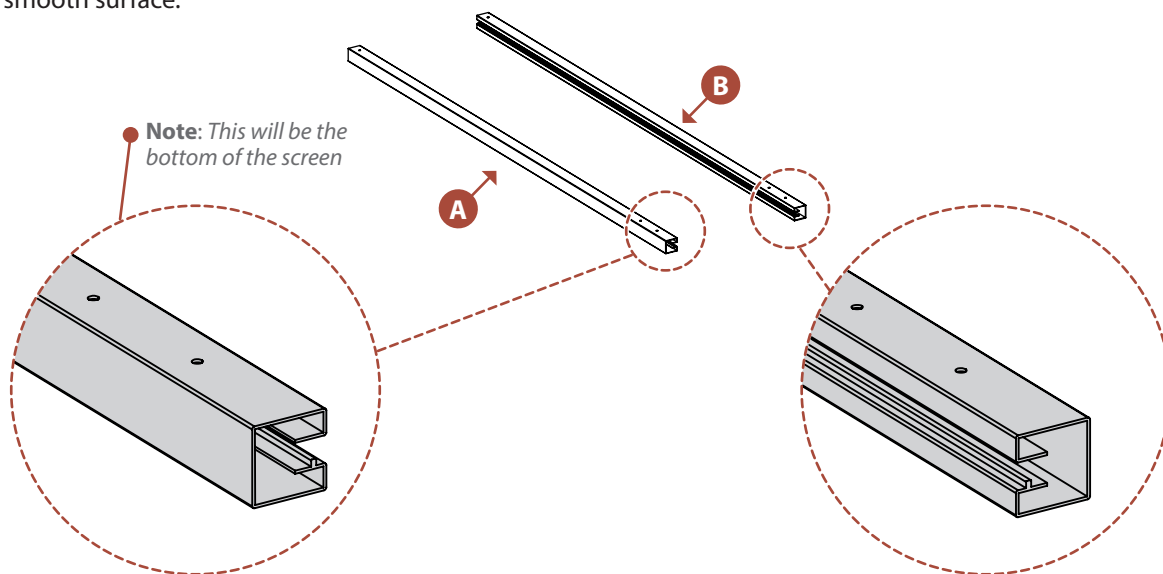
## STEP 2: LAY OUT MATERIALS

<b>A</b>  <b>Post A (2)</b> 1 1/8" x 1 1/8" x 48"	<b>B</b>  <b>Post B (2)</b> 1 1/8" x 1 1/8" x 48"	<b>C</b>  <b>Rail (4)</b> 3/8" x 1" x 40"
<b>D</b>  <b>Narrow Board (12)</b> 3/8" x 2 7/8" x 40"	<b>E</b>  <b>Wide Board (4)</b> 3/8" x 10" x 40"	<b>F</b>  <b>Ground Stake (4)</b> 1" x 1" x 20"
<b>G</b>  <b>1" Black Stainless Steel Screw (16)</b>	<b>H</b>  <b>Spacer (32)</b>	<b>I</b>  <b>Joiner Clip (2)</b>
<b>J</b>  <b>Post Cap (4)</b>	<b>K</b>  <b>1/8" Steel Drill Bit (1)</b>	

## STEP 3: ASSEMBLING THE FIRST PANEL

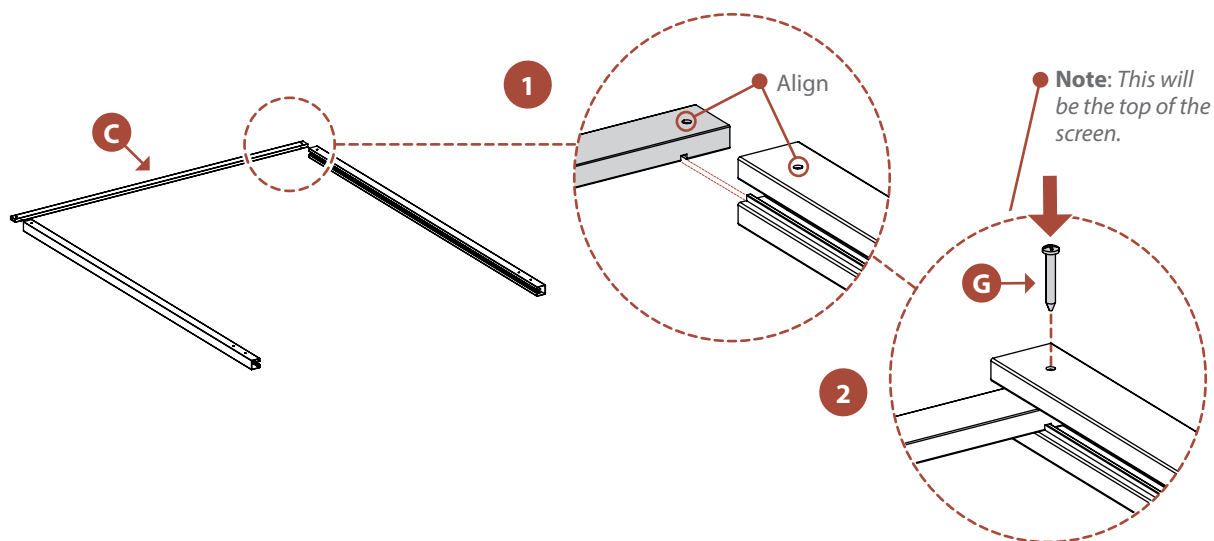
### STEP 3.1

► Position (1) Post **(A)** and (1) Post **(B)** so the pre-drilled holes for both posts face forward and the open channels face towards each other as shown. It is recommended to assemble your panels on a flat smooth surface.



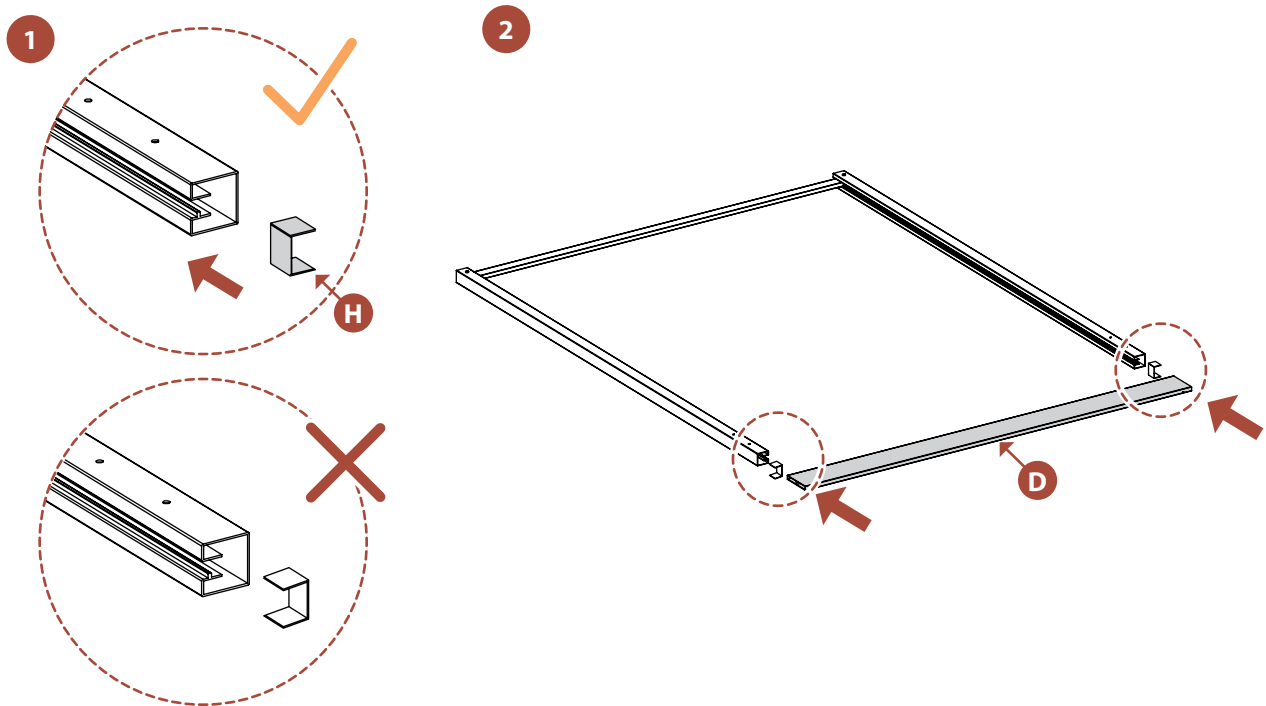
### STEP 3.2

1. Slide (1) Rail **(C)** into the post channels until the pre-drilled holes in the rail and the single holes at the tops of the posts align.
2. Drive (2) total 1" Black Stainless Steel Screws **(G)** into the pre-drilled holes in the posts.

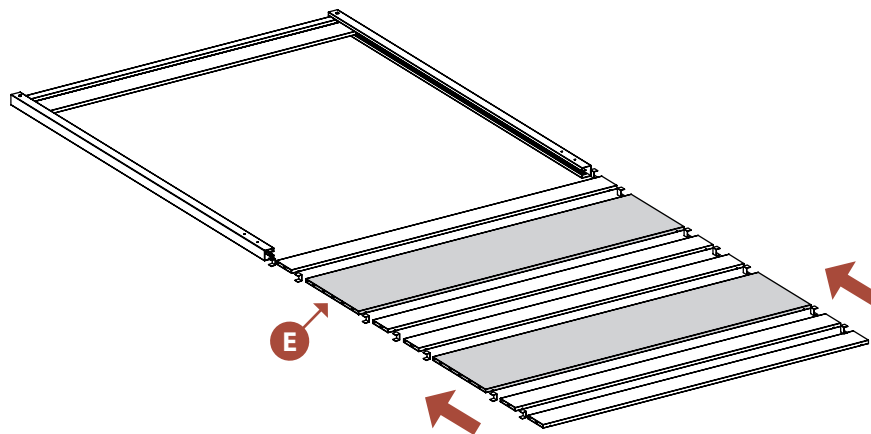


**STEP 3.3**

1. Insert (1) Spacer (**H**) into each post as shown below. Slide the spacer until it hits the installed rail.
2. Insert (1) Narrow Board (**D**) into the post channels until it hits the spacers.

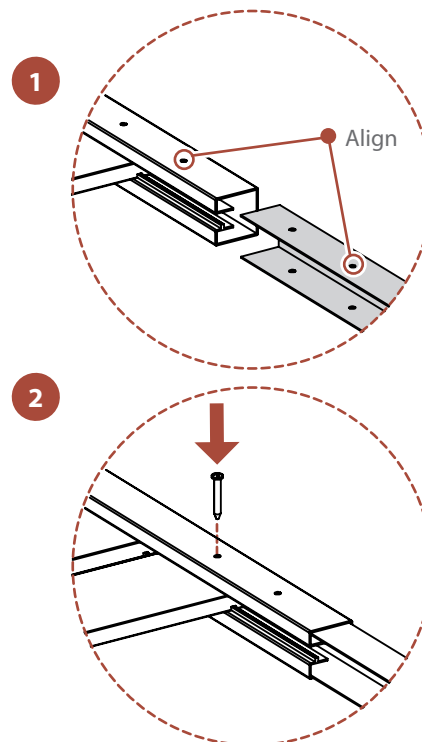
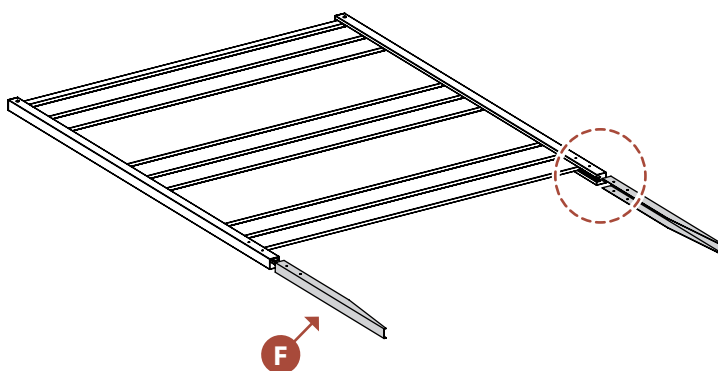
**STEP 3.4**

- Follow the same process in STEP 3.3 with (5) additional narrow boards and (2) Wide Boards (**E**) in the pattern shown below. Ensure there is a spacer between each board.

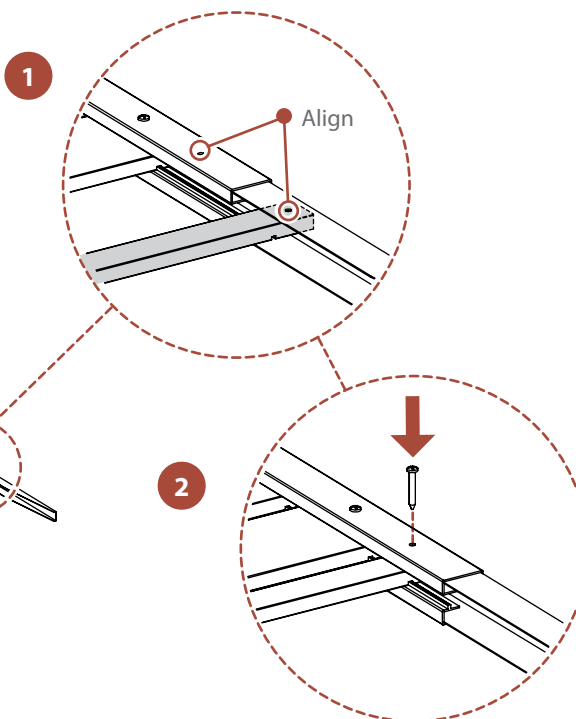
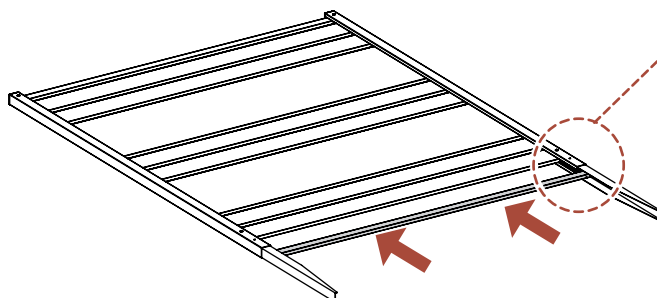


**STEP 3.5**

1. Insert (2) Ground Stakes (F) up the post until the lower pre-drilled holes in the anchors align with the lowest pre-drilled hole in the posts.
2. Drive (2) total 1" black steel screws into the upper pre-drilled holes in the posts as shown below.

**STEP 3.6**

1. Insert (1) rail up the posts until the pre-drilled holes in the rail align with the lowest pre-drilled hole in the posts.
2. Drive (2) total 1" black stainless steel screws into the lower pre-drilled holes in the posts as shown below.

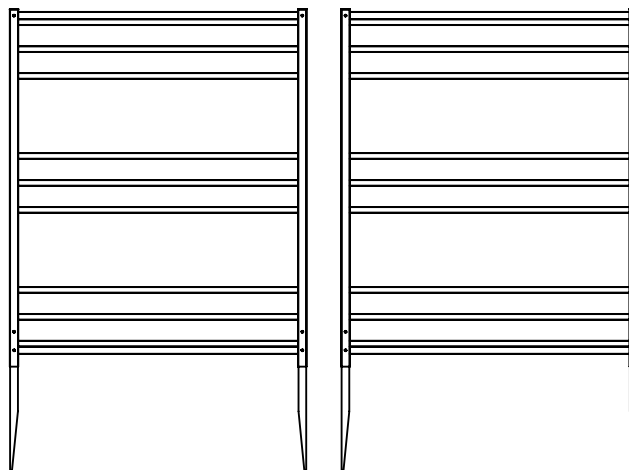




## STEP 4: ASSEMBLE SECOND PANEL

### STEP 4.1

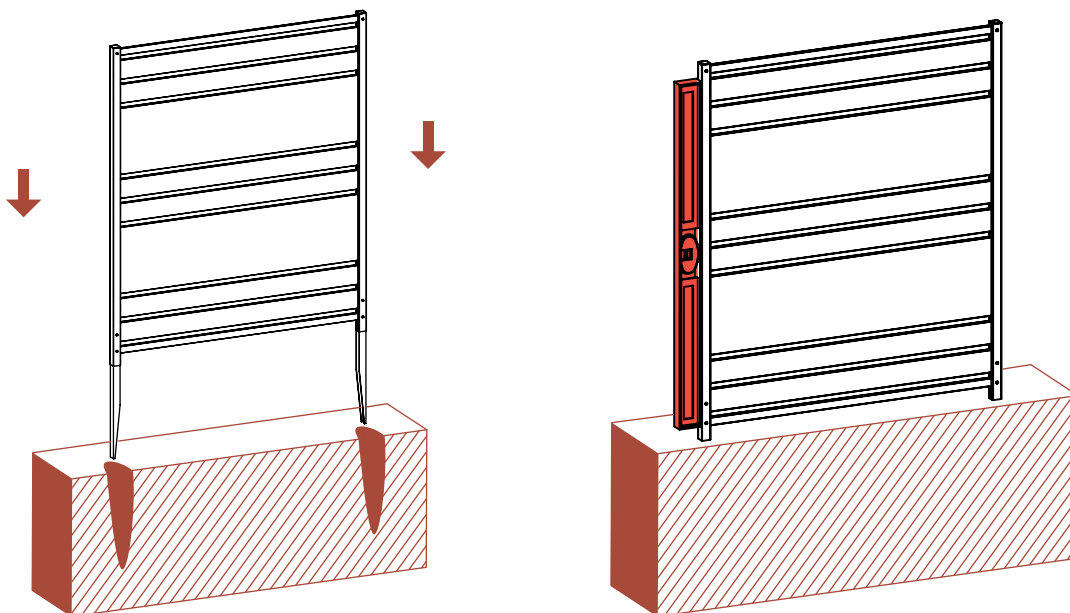
► Repeat steps 3.1-3.6 to assemble the second screen.



## STEP 5: INSTALL SCREENS IN THE GROUND

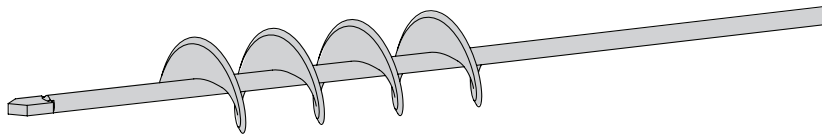
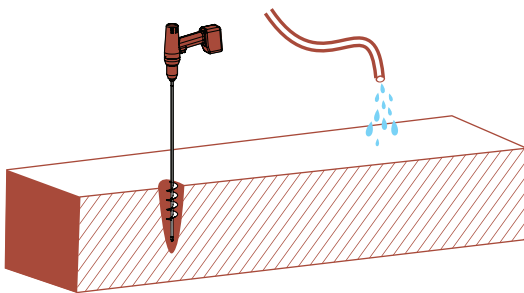
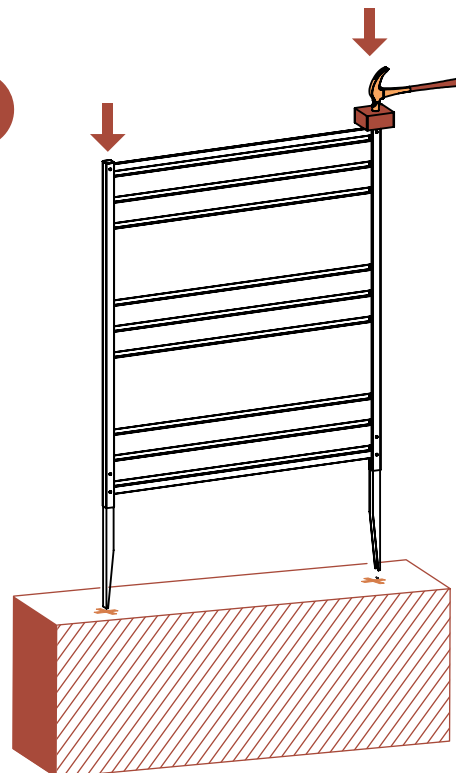
### STEP 5.1

1. Move the screen to its final location and identify the locations of the posts.
2. Attempt to push the unit into the ground. All 14" of ground stake should go into the ground.
3. Ensure the unit is properly leveled.



**STEP 5.2****► Optional in hard ground:**

1. Use a 1 $\frac{3}{4}$ " diameter auger bit (commonly used for planting tulips) as illustrated.
2. Add water to the loosened soil.
3. Use a block of wood to protect the top of the post and gently hammer the post into the ground.

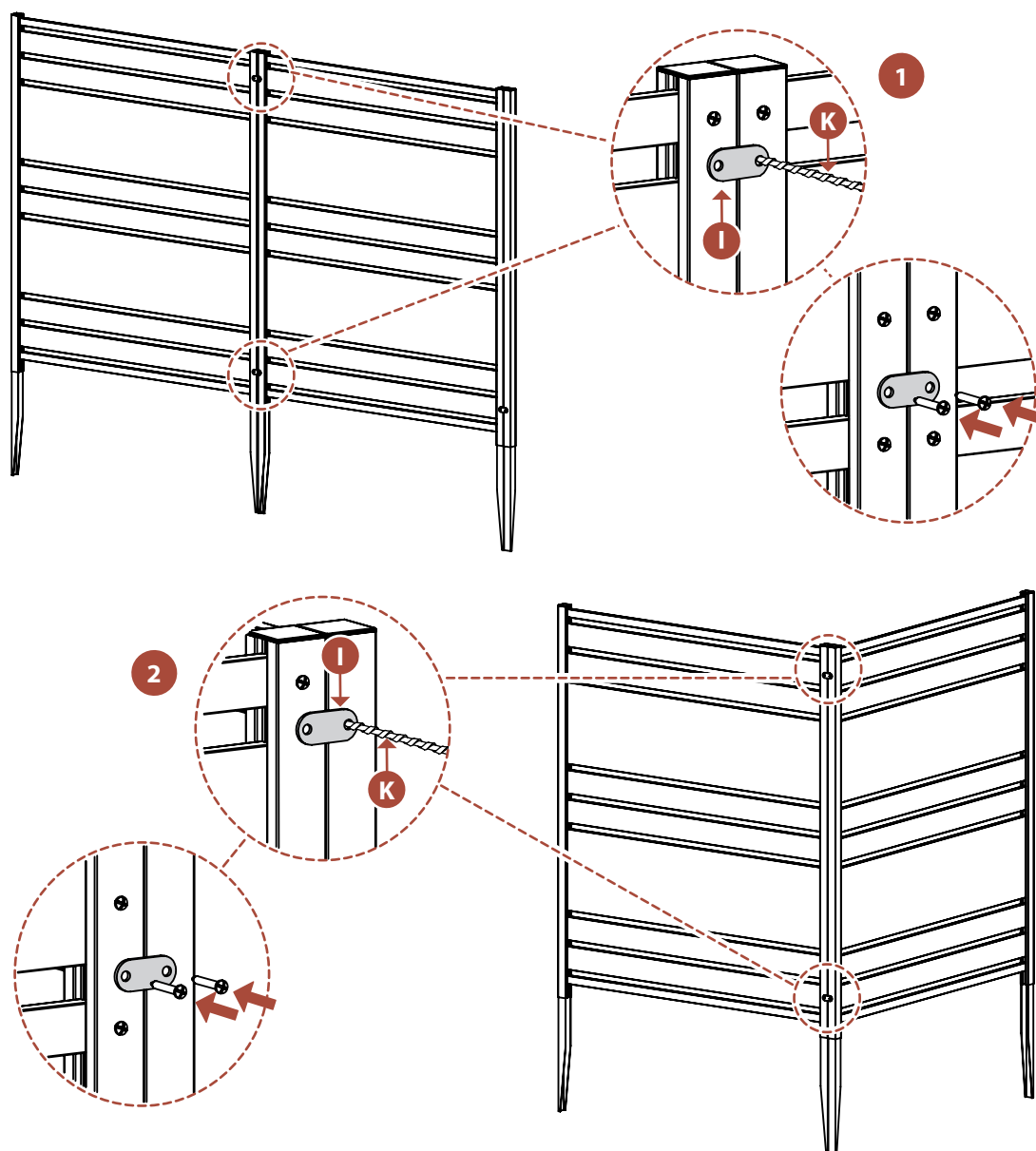
**1****2****3**

## STEP6: CONNECTING THE PANELS

### STEP 6.1

- 1. Straight Line Application:** Connect the screens as shown below using the Joiner Clips (I) and (4) 1" black stainless steel screws.
- 2. Corner Application:** Connect the screens as shown below using the Joiner Clips (I) and (4) 1" black stainless steel screws.

**Tip:** For easier install, use 1/8" Drill bit (K) to pre-drill into the post through the holes in the joiner clips



## STEP 7: INSTALL POST CAPS

### STEP 7.1

- ▶ Insert the Post Caps (J) over the tops of the posts to complete the assembly.





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*Charlotte, NC 28216*



## ASSEMBLY INSTRUCTIONS

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**EC18018** (CHARCOAL COLOR)